

Kevin Lebeau

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International trade Student seeking to start a career in warehousing

Confident and articulate individual with commended ability to work with others to achieve set outcomes. Young yet mature student with developed employability skills and personal attributes that support the transition from education to full-time employment. Leadership and communication skills developed and demonstrated through engagement in sports clubs and associations. Motivated individual keen to obtain employment in warehouse and operations environment. Key strengths include strong attention to detail and willingness to learn and develop professionally.

Key skills include:

- Customer service
- Problem solving
- Team work
- Task allocation
- Supervision
- Records management
- Cash handling
- Transaction processing
- Stock control
- Coaching

Technical Skills: Microsoft Word ~ Microsoft Excel ~ Microsoft Outlook ~ General computer use

Education

2014-2015 BTS International Trade cursus at Lycée Lamartine (Lyon, France)

Achievements:

2013: Principal's award for dedication demonstrated by sporting contributions and achievements.

2012: Award for working as a soccer teacher for kids.

Personal Attributes

Verbal Communication: Recognised ability to communicate with a range of individuals from different cultures and backgrounds. Demonstrated by 2 year teaching soccer at Stade Jean-Moulin (Lyon).

Commitment & Dedication: Willing to provide long-term ongoing contribution and commitment to an organisation.

Collaborative Team Member: Ability to collaborate with team members. Demonstrated by group work assignments and professional work experience placements.

Honest: Strong personal morals and ethics ensure complete honesty and transparency at all times.

Reliable: Commended reliability as team member and supporter.

student work experience placements

Transeuro transport and warehouse centre 2014

Warehouse assistant – two-week work experience placement

Worked in fast-paced warehouse environment over a two-week placement period. Worked full-time hours and assisted as a member of the receipt and despatch warehouse team.

Achievements and Contributions:

Stock Control: Developed skills and understanding of processes to ensure ability to manage large variety of product lines while meeting production targets.

Logistics Planning: Calculated cubic metre requirements for despatch and assisted in identifying transport requirements to meet customer deliveries and urgent order requests.

Records Processing: Developed understanding of con note processing and pallet control procedures. Assisted with end-of-month reconciliation of pallet accounts.

WH&S: Developed understanding and appreciation for health, safety and environmental management policies in an organisation.

Team Collaboration: Attended daily toolbox meetings reviewing daily production targets. Contributed to discussions on efficiency and process improvements as well as problem resolution.

Testimonial:

‘Kevin worked with us during his school placement period of two weeks. Over this time he was a very enthusiastic learner and wanted to help across all aspects of the warehouse. His interpersonal skills saw him adapt really well into the work environment and the guys were more than happy to help him when he needed to understand something or wanted to learn. I see a strong future for Kevin and wish him luck.’

— **Jacky Ledoux, Warehouse Manager, Transeuro Transport and Warehouse Centre.**

Volunteer engagements

2013: Soccer teacher for kids

2011: Restau du coeur: Volunteer Collector

professional Referees

Paul Caillot

Manager at Transeuro Warehouse

Phone XX XX XX XX XX